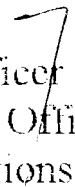


Important circular

OFFICE OF THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (CC)
LUCKNOW
CARIAPPA ROAD, LUCKNOW CANTT.-226002

No. O&M/ 1023/comp/Important circular

Dated 29-07-2011

To, 
The Officer Incharge
All Sub Offices under this organisation,
All Sections in main office.

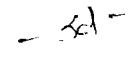
Subject:- Reprint of Army Publication (DMR&F)


Reference: HQrs Office letter No. CGDA/Insp Cell-1/Forms/Dated 21-07-2011

A Copy of Hqrs office letter bearing No. CGDA/INSP Cell-1/
Forms/Dated 21-07-2011, (which is self explanatory) along with a copy of
Ministry of Defence (DMR&F/(P&S) No. MOD ID No.24 (1) 2011-D (P&S)
Dated 17-06-2011 on the above subject is forwarded herewith for information
And necessary action.


An early action in this regard is solicited.

Encl:- 13 (Thirteen)


(D.K.Rai)
Jt. C.D.A.(C.C.)

 Copy to:-
The Officer I/C : For uploading in the website of PCDA (CC) Lucknow.
OA Cell
(Local)

Encl:- As stated.


Accounts Officer
(O&M Cell)

CGOML-10078

*AO (OSM)
Please examine
and put up.
20/7/11*

Registered
No CGDA/Insp Cell-I/Forms
Office of the CGDA,
Ullan Batar Road
Palam Delhi Cantt-10
Dated 21.07.2011

To,
All Regional PCDA(cc) Lucknow
PCsDA/CsDA

Sub: - Reprint of Army Publications (DMR&F)

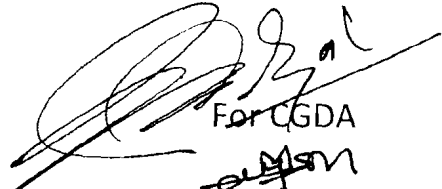
Ministry of Defence DMR&F/D (P&S) vide there ID No. 24(1)/2011-D(P&S), dated 17.06.2011 has intimated that they are printing the latest Edition of the book named "The Approved List Of Standard Army, Navy, And Air Force Forms" (1976 Edition) all types of forms used by Army. As the present edition is about 35 years old and during this period several types of Forms have been discarded and are not being used at present. Many other Forms have been merged into one or another Forms. A List of Forms has also been furnished by Dte DMR&F with a request to confirm whether all those Forms which are authored by CGDA are in use (copy enclosed).

It is requested to examine as to whether Forms highlighted in the enclosed list are in use or require Changes/Deletion/Merger if any and may be intimated to enable this HQrs to prepare a justified and genuine list of Standard Army Forms for onward transmission to MOD DMR&F/D(P&S) for necessary action.

An early action in this regard is solicited.

This has approval of Jt CGDA (AT-I)

Encl: As above


For CGDA
OSM

Copy to:-

The Officer-in- Charge
Inspection-II, III

Photo copy of ID No. 24(1)/2011-D (P&S), dated 17.06.2011 alongwith its enclosures is forwarded herewith for information & similar action so for other Functional/Factory Controllers are concerned.

- Sd -
For CGDA

161
5/07/11

Inspection

By Speed Post
MOST IMMEDIATE

MINISTRY OF DEFENCE
DMR&F/D(P&S)

Reprint of Army Publications(DMR&F)

This Directorate deals with the Printing and Supply of all types of Army Accountable Forms/Railway Warrants and other Standard Army Forms. We receive Annual Indent from all Eight(8) Command Sty Depots for supply of these Forms, the indents received from these depots are forwarded to Govt of India Presses for Printing & Supply. There is a consolidated list of all type of forms used by Army compiled a in a Book named "**THE APPROVED LIST OF STANDARD ARMY, NAVY AND AIR FORCE FORMS**" (1976 EDITION). Since, this edition is about 35 years old and during this period several types of Forms have been discarded and are not being used at present. Many other Forms have been merged into one or another Forms.

It is proposed to print the latest Edition of this Book/Publication. While getting printed New Edition, it is mandatory to strike out/delete the Form No and its detail from the Book. There are about 10,000 type of Forms in the Book which are being Edited/Authorred by different Organisation of Ministry of Defence/Army Hqrs. Certain forms which are Authorred by CGDA are compiled in a list. Each Sl. No. of Forms Highlighted on all pages in the Annexed List denotes that they are Authorred by CGDA.

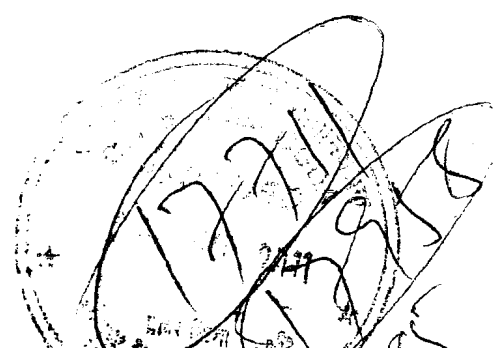
It is requested to confirm whether all those Forms are highlighted in the list attached are in use. Changes/Deletion/Merger if any may be intimated to this Dte so that a Justified and Genuine List of Standard Army Forms may be prepared and got printed for issue/use to different needy Organisations under Ministry of Defence.

An early action in this regard is solicited.

Encls: LIST OF FORMS,

To
The **Controller General of Defence Accounts,**
Ulan Batar Road
Palam, New Delhi.
MoD ID No. 24(1)/2011-D(P&S), dated 17.6.2011.


[KAMAL KISHORE]
Section Officer,
For Director, DMR&F,
Tele- 26109284



ACCOUNTS

Sl.	Form No.	Author Branch	Subject	Remarks
1.	IAF A-14	CGDA	Army in India Reserve of Officers Retaining Fee Pay Form	Decentralized
2.	A-15	DO	Indian Old Factories Wrokmens' Provident Fund Form of declaration when subscriber has a family	Decentralized
3.	A-17	DO	Indian Old Factories Workers Provident Fund Form of notice cancellation of declaration.	
4.	A-35	DO	Pay Bill of Civilian Gazetted Officers	
5.	A-38(a) (Inner & Outer)	AG/Org 4 (Civ)	Pay bill and acquaintance roll of departmental establishments and regimental followers	
6.	A-38(a)	Do	Acquaintance Roll of Permanent and Temporary Establishments	
7.	A-40 Rev	CGDA	Pay roll of temporary labour	
8.	A-42	Q/RV-4	Monthly muster roll remount Department	Not to be stocked by stationary depot
9.	A-55	DMS-5(a)	Hospital Stoppage Roll	
10.	A-55-A	Do	Hospital Stoppage Roll , Officers	
11.	A-58	CGDA	Auction Sale Accounts	
12.	A-68	OS-10 B	Contractor's Bill Form	
13.	A-78	Q/RV Dte	Bill for road expenses of animals	Not to be stocked by stationary depot
14.	A-110	Do	Register of railway bills	Decentralized
15.	A-115 (Large & Small)	Do	Contingent bill	
16.	A-118	AG/PS-3	Regimental Treasure Chest Cashier's Book.	
17.	A-120	Do	Monthly statement of funds in account with Regimental treasure chest	
18.	A-121	Do	Form for granting receipts for sums received by Treasure Chest Officers.	(Books of 50)
19.	A-123	Do	Application for admission to the Indian Army and Indian Marine Officer's Provident Fund.	Decentralized

20.	A-124	CGDA	Receipt Book	
21.	A-125 (Large & Small)	OS-10B	Cash Account Current	For use by remount depots only
21.	A-126	QRV-4	Cash Account Current	
22.	A-127	CGDA	Cash Account Schedule I ; Receipt and Recoveries	
23.	A-129	Do	Cash Account Schedule III; List of cheques and R.T. receipts drawn.	
24.	A-130	Do	Cash Account Schedule IV; Disbursement statements	
25.	A-133	CGDA	Cash Account Schedule VII; List of cheques and R.T. receipts cancelled.	
26.	A-134	Do	Cash Account Schedule VIII; Departmental transfer receipts and payments.	
27.	A-135	Do	Cash Account Schedule IX; memo of advances.	Decentralized
28.	A-173	CGDA	Monthly return of Contingencies incurred in the ASC supply depots, bakeries, butcheries, etc.	
29.	A-175	AG/PS-3	Cash Receipt order	} (Book of 50)
30.	A-176	Do	Cash Pay order	
31.	A-177	Do	Cash Deposit order	
32.	A-177-A	Do	Yellow Cheque Book	
33.	A-194	CGDA	Requisition for advances	
34.	A-194-A	Do	Requisition for Advance of TA/DA	
35.	A-195	Do	Register of advances Re-payable	
36.	A-197	Do	Register of permanent advances	Decentralized
37.	A-205	AG/PS-3	Emergency Cash Requisition	
38.	A-211	AG/C(B)	General Budget estimate	
39.	A-213	CGDA	Cash requirement estimate.	
40.	A-233	Q/RV Dte	Annual budget estimates form or Military Dairy Farms.	Not in use in RVC
41	A-276	CGDA	Cash assignment register; Audit Branch	Not in use in RVC
42	A-277	CGDA	Cash assignment register; Account Branch	
43	A-285	CGDA	Ordinary register of security deposits	
44	A-289	CGDA	Annual list of outstanding security deposits	

45	A-290	CGDA	Application to Defence Accounts Department for the refund of Security Deposits	
46	A-295	CGDA	Security Deposits memorandum (transmission receipts and return)	Book of 60(Decentralized)
47	A-297	AG/PS-1	Form of indemnity bond	
48	A-299	CGDA	Receipt of security deposits.	Book of 100
49	A-300	Q/ST6	Register of earnest monies	
50	A-319	CGDA	Pension bill commissioned, departmental and warrant officers and lady nurses of British and Indian Services	
51	A-320	CGDA	Pension bill-British other ranks	Decentralized
52	A-328	CGDA	Last pension certificate	To be stocked by western command stationary Depot for use by CDA(Pens) only
53	A-330	CGDA	Audit/Payment and Check Register of other than Indian Military Pensioners	
54.	A-338 (Outer & Inner Sheets)	CGDA	Monthly abstract of pension payments in India on behalf of her Majesty's Imperial govt.	Decentralized
55.	A-340- A.B.C. (Part III of Part C) (Eng Hindi)	AG/PS 4	Form for commutation of pension of a JCO/OR/NC(E), sailor, and Airmen including Master Warrant Officer	
56.	A-348	CGDA	Pension bill for widows of NCOs and men etc. of the British Army	Used only by CDA(Pens)
57.	A-356	AG/Org 4 (Civ)	Application for civil pension or gratuity	
58.	A-356-A	AG/Org 4 (Civ)	Application for family pension/deat gratuity	
59.	A-357	CGDA	Statement showing result of verification of service	
60.	A-358	CGDA	Pension bill (pensions under civil rules)	
61.	A-365	AG/PS 4	Roll of men desirous of reckoning former service	

62.	A-366-A-1	AG/PS 4	Claim for family pension and children's allowances or gratuity or for the allowance for the Victoria Cross, Military Cross or Indian Order of Merit.	These forms are also printed and stocked in English and Hindi used by CDA(P)
63.	A-366-A-II	AG/PS 4		
64.	A-366-A-III	AG/PS 4		
65.	A-366-C	AG/PS 4		
66.	A-366-D	AG/PS 4		
67.	A-366-E	AG/PS 5		
68.	IAFA-369	CGDA	Indian Pensioner's descriptive roll	Used only by CDA(P)
69.	A-370	AG/PS 4	Advances of pensions or gratuities charged or required.	
70.	A-373	CGDA	Indian Military and Family pension certificate	
71.	A-376	CGDA	Civil pensioner's certificate	
72.	A-378	CGDA	Certificate of widowhood/non-marriage(Indian Military pensioners)	
73.	A-379	CGDA	Declaration of employment of Indian Military Pensioners	
74.	A-380 (Outer & Inner)	CGDA	Pension disbursing officers (excluding Postmasters) account of Indian Military family and uncovenanted (inferior servants) pensions paid	
75.	A-381	CGDA	Declaration of heirship for arrears of pension due to deceased Indian Military Pensioners	
76.	A-383-A	CGDA	Statement showing the names of pensioners transferred from a treasury to other pension disbursing officer.	For use only by the CDA(p)
77.	A-384	CGDA	Declaration of Indian Military Pensioners applying for new pensions certificate	
78.	A-385	CGDA	Audit Register of Indian pensioners	Decentralized
79.	A-387	CGDA	Pension Disbursing Officer's death report of Indian Military Pensioners	For use only by the CDA(p)
80.	A-390	CGDA	List of pensioners brought on the check register of a treasury	
81.	A-392	CGDA	Claim for (i) Special pension granted in lieu of an assignment and (ii) Jagir allowance	Decentralized

82.	A-401	CGDA	Statement of particulars of Indian Military pensioners convicted or found guilty of misconduct	For use only by the CDA(p)
83.	A-410	CGDA	Pension drawal form for use independent pension cases	
84.	A-445	CGDA	LPC covenanted officers	Pads of 50 forms Indents for this form will be submitted to the DAO concerned and not to the manager forms stores.
85.	IAFA-447	CGDA	LPC Indian Soldiers and followers	For use by CDA (ORs) alone
86.	A-450	CGDA	Officers No demand certificate	
87.	A-451	CGDA	No Demand Certificate for Contractors, Agents, etc (Part A) and Clearance Certificate for ASC Store Keepers(Part B)	
88.	A-456	AG/Org	Periodical increment certificate	
89.	A-468	CGDA	Letter of advice to disbursing officers	Used by CDA
90.	A-471	CGDA	Memo of deductions	
91.	A-473	CGDA	Objection Register-register of issues, receipts and disposals of objections statements on regimental and pension accounts	
92.	A-481	CGDA	Register of contingent charges	
93.	A-487	CGDA	Note book form with index	
94.	A-489	CGDA	Superintendent's Certificate regarding register of claims	
95.	A-491	CGDA	Transit book form	
96.	A-493	CGDA	Register of duplicate vouchers originals of which are missing	
97.	A-497	AG/PS-3	Application for sanction of	
98.	A-498 Large	AG/PS-3	Loss Statement all services	
99.	A-505	CGDA	Register of Mortgage Form	
100.	A-507	CGDA	Treasury Order	
101.	A-508	OS-10B	Form of appeal against final disallowance	
102.	A-514	CGDA	Audit register of Non-recurring charges	
103.	A-515	CGDA	Audit register of traveling charges	

All contents on this page

104.	A-518	CGDA	Audit register of Sea passage charges	
105.	A-524	CGDA	Statement of demands to be noted for recovery	
106.	A-525	CGDA	Register of deposits	
107.	A-565 (outer & Inner Sheets)	CGDA	Objection statement regimental and departmental pay and allowances	
108.	A-589	CGDA	Register of erroneous credit to funds pending adjustment	
109.	A-590	CGDA	Demand Register	
110.	IAFA-613	CGDA	Register of receipts and issues of cheques and RT receipt books maintained in the disbursement section	
111.	A-616	CGDA	Register of cash received in the shape of cheques, RT receipts etc.	
112.	A-635	CGDA	Advance Schedule of Transaction Adjustment in English	Decentralized
113.	A-640	CGDA	Statement of pension paid to Naval and Military personnel	Decentralized
114.	A-642	CGDA	Form of Bond of Indemnity for drawing arrears of pay and allowances, pension etc of deceased Govt servant /pensioner	Used by C.D.A (p) only
115.	A-642-A	CGDA	Extract form Pension check register giving particulars of pensioners who desire to be transferred	Used by C.D.A (p) only
116.	A-707	CGDA	Statement showing particulars of sales of stores effected on commission basis through an agent.	Decentralized
117.	A-725	CGDA	Schedule of receipts and disbursements accompanying examiner's compilations.	
118.	A-728	CGDA	Combined form of (a) forwarding list of bills sent to Dis. Sec. for payment and (b) register of daily payments	
119.	A-782	CGDA	Register of specimen signatures	

120.	A-785	CGDA	Contractors' ledger.	
121.	A-786	AG/Budget	Re-appropriation report for general use	
122.	A-799(inner & outer)	CGDA	Objection statement relating to payment of pensions	Used only by CDA(P)
123.	A-803	CGDA	GP fund Schedules	
124.	A-811	AG/PS	Columnar Cash Book	
125.	A-818	CGDA	Pensions bill	
126.	A-820	AG/PS-4	Form for submission of claims to family pensions of JCOs , ORs and NCs (E)	Used only by CDA, Central Command Stationary Depot, Lucknow, PIN-900354, C/O-56 APO (Funds Controller)
127.	A-823	CGDA	Statement of expenditures against allotment (Parent sheet)	Not to be stocked by Stationary Depots, exclusive use of Def A/C Deptt
128.	IAFA-823A	CGDA	Statement of expenditures against allotment (Continuation Sheet)	
129.	A-826	AG/PS-6	1939-45 Jangi Inam Certificate	Decentralized
130.	A-827	AG/PS-5	Descriptive rolls for Jangi Inam	
131.	A-828	CGDA	Declaration in respect of payment	
132.	A-831	AG/PS-3	AFPP-Form for intimating change in rate of subscription	
133.	A-832	AG/PS-3	AFPP-Form of nomination, when subscriber has no family and wishes to nominate one person	
134.	A-834	AG/PS-3	Armed Forces personnel Provident Fund Form of Nomination, when the subscriber has family and wishes to nominate one member thereof.	
135.	A-835	AG/PS-3	AFPP-Form of nomination when the subscriber has a family and wishes to nominate more than one member thereof.	
136.	A-839	CGDA	Regimental funds with private banks.	Decentralized
137.	A-840	DMR&F	Agreement of contract of local	

			printing	
138.	A-841	DMR&F	General conditions of contract	
139.	A-842	DMR&F	Tender form	
140.	A-843	DMR&F	Acceptance of Tender	
141.	A-844-A	AG/PS-4	Nomination of Death-cum-Retirement Gratuity-Form A	
142.	A-844-B	AG/PS-4	Nomination of Death-cum-Retirement Gratuity-Form -B	
143.	A-844-C	AG/PS-4	Nomination of Death-cum-Retirement Gratuity-Form -C	
144.	A-844-D	AG/PS-4	Nomination of Death-cum-Retirement Gratuity-Form -D	

C-Clothing

Sl.	Form No.	Author Branch	Subject	Remarks
1.	IAFC-822	OS-10B	Kit Deposit Form	
2.	IAFC-824	OS-10B	Clothing measurement and size roll	
3.	IAFC-837	OS-10B	Special Size Roll	
4.	IAFC-844	OS-10B	Statement of stoppage on account of public clothing lost or damaged.	
5.	IAFC-862	OS-10B	Proceedings of a stock taking board on clothing and necessaries in possession of unit.	
6.	IAFC-869B(Pt I, II & III)	OS-10B	Company indent for personal clothing and necessaries on payment.	
7.	IAFC-870	DGI/TD-44	Instructions for fittings and care and maintenance of Army Boots.	

CDA- Forms used by Controllers of Defence Accounts

(The Form in this will not be stocked by command sty Depots.)

Sl	Form No.	Author Branch	Subject	Remarks
1.	IAF CDA-5	CGDA	Memo to treasury officers intimating payment of arrears of pensions due to pensioners.	
2.	CDA-6	CGDA	Pension payment order Disability pension continuation/information of.	
3.	CDA-13(L&S)	CGDA	Intimation for issue of cheques	
4.	CDA-24	CGDA	Memo notifying amount advanced on account of TA and calling for a TA bill in adjustment thereof.	
5.	CDA-40	CGDA	Acknowledgement Card	
6.	CDA-40A	CGDA	Acknowledgement Card for uses in the office of the CDA , Poona.	
7.	CDA-43	CGDA	Monthly indent for Forms	
8.	CDA-44	CGDA	Work Book Form	
9.	CDA-51	CGDA	Broadsheet for watching the recovery of advances for House Building, Motor Car, Other Conveyance and of interest thereon.	
10.	CDA-66	CGDA	Circulation Slip	
11.	CDA-70	CGDA	Register of last pay certificates issued.	

All contents on this page.

12.	CDA-75C	CGDA	Annual Confidential Report	
13.	CDA-75D	CGDA	Annual Confidential Report on Class IV servants, Defence Accounts Deptt.	
14.	CDA-132	CGDA	Memorandum to Treasury officer regarding No Payment Cheque RTR	
15.	CDA-153	CGDA	Income Tax Register Form	
16.	CDA-156	CGDA	Memorandum enquiring details of subscriptions realized from subscribers.	Special for CDA factories
17.	CDA-164	CGDA	Register of Govt servants lent or transferred to foreign service.	Decentralized
18.	CDA-182	CGDA	Register showing details fo losses of cash/payments etc. written off by competent financial authorities lower than the Govt of India.	
19.	CDA-188	CGDA	Broadsheet-I.O.D. Provident Fund.	Decentralized
20.	CDA-190	CGDA	Letter of authority to reduce assignment on a Treasury	Decentralized
21.	CDA-192	CGDA	Leave Register	
22.	CDA-196	CGDA	Notification of grant of pensions and gratuities to public servants.	Special for CDA factories
23.	CDA-202	CGDA	Memorandum sanctioning reckoning of former service for good conduct pay and pension	
24.	CDA-208	CGDA	Service pension(White)	
25.	CDA-208A	CGDA	Disability Pension(Light Blue)	
26.	CDA-208B	CGDA	Family Pension and Children Allowance (Light Yellow)	
27.	CDA-208C	CGDA	Jangi Inam/ Gallantry Awards, Soldiers(Light Yellow)	
28.	CDA-208D	CGDA	Jangi Inam and Gallantry Awards, Family (Light Brown)	
29.	CDA-220	CGDA	Memorandum regarding medical examination of candidates for employment in the D.A.D	
30.	CDA-222	CGDA	List of men of the Indian Army transferred to the pension establishment	
31.	CDA-223	CGDA	Memorandum showing how the tootal of a cheque is made up.	
32.	CDA-223/0	CGDA	Cheque Slip	For CDA (O) only
33.	CDA-224	CGDA	Claims for arrears of pension for sanction of Controller	

All Contents on this Page

34.	CDA-225	CGDA	Register showing distribution of books of Regulations.	Used exclusively by D.A.D deptt
35.	CDA-226	CGDA	Index Card showing the full history of service of the accountants and clerks of the D.A.D	
36.	CDA-238	CGDA	Register of half yearly balances of Regimental Funds deposited with banks etc.	
37.	CDA-239	CGDA	Inward Diary	Stocked in bound books as well as loose copies
38.	CDA-240	CGDA	Indent for stationary	
39.	CDA-241	CGDA	Register of Inter-Departmental schedules.	
40.	CDA-244	CGDA	Register of records	
41.	CDA-250	CGDA	Register of receipts and issues of Forms	
42.	CDA-257A(Mly) (Inner & Outer)	CGDA	Abstract of Receipts and Payments	
43.	CDA-258	CGDA	Register M.E.S Deposits Account M.E.S Advances	Bound in books of 50 pages each.
44.	CDA-262-GE (Outer & Inner)	Do	District monthly statement of expenditure held under objection in the accounts	
45.	CDA-262-BSO (Outer & Inner)	Do		
46.	CDA-264	Do	Extract from District monthly statement of expenditure held under objection in the accounts and remaining un remedied	
47.	CDA-268	Do	Works suspended for the months or which appear to be completed according to Expense Ledgers for which completion reports have not been received.	Decentralized
48.	CDA-269	Do	Transfer report of unit accountants/accounts clerks attached to M.E.S	
49.	CDA-270	Do	Schedule of paid, 'Engineer' bills forwarded by CDA for technical examination	

All contents on this page

50.	CDA-303	Do CGDA	Memorandum forwarding Cheque Books and RTRs.	
51.	CDA-308	Do	Draft Family Pension Circular form	
52.	CDA-326	Do	Memo regarding medical examination of applicants for sick leave.	
53.	CDA-330	Do	Memo returning loss statements and payment issue vouchers pertaining to units and formations, duly priced	
54.	CDA-331	Do	Monthly progress report	
55.	CDA-336 Full & Half	Do	Punching Medium	
56.	CDA-336-A Full & Half	Do	Punching Medium (CDA Fys)	
57.	CDA-338-A	Do	Schedule of Inter-Departmental receipts/charges (Mily)	
58.	CDA-338-B	Do	Schedule of Inter-Departmental Receipts/payments (civil)	
59.	CDA-341	Do	Register of losses of stores required for publication in the Appropriation accounts.	
60.	CDA-345(L&S)	Do	Schedule III	
61.	CDA-347 (Inner & Outer)	Do	Officers Pay Bill Establishment Defence Accounts Deptt.(for preparation on a Type-writing Machine)	
62.	CDA-353	Do	Leave Account for watching the incidence of leave salary.	
63.	CDA-356	Do	Register of Requisitions – maintenance of ---in GE's Offices.	Decentralized
64.	CDA-612	Do	Register of invoices received and disposed off for the year.	
65.	CDA-615	Do	Schedule of payment issues	
66.	CDA-627-A	Do	Detailed list of issue vouchers for stores	
67.	CDA-635	Do	Report of late attendances	
68.	CDA-636	Do	Register of Dead Stock articles on charge of main and sub-Offices.	
69.	CDA-636-A	Do	Distribution Register of Dead Stock Articles on charge of the office of	
70.	CDA-636-B	Do	Distribution Register of Dead Stock Articles held by the outstation offices under the C.D.A, Command.	

All contents on this page

71.	CDA-648	CGDA	Index Card-Officers	
72.	CDA-649	Do	Top schedule in support of accounts of monthly pension payment	
73.	CDA-649-A	Do	Sub-Schedule submitted by Civil treasury Officers to the C.D.A (P) Allahabad.	
74.	CDA-650	Do	Statement showing the amount paid on account of premia for life Insurance policies.	
75.	CDA-651	Do	Claim for arrears of pensions in respect of Indian Military Pensioners	
76.	CDA-652	Do	Claim for life time pension in respect of Indian Military Pensioners.	
77.	CDA-653	Do	Salary Bill	
78.	CDA-654	Do	Broad Sheet for preparation of consolidated Abstract of Receipts and Charges.	Special for C.D.A (Officers)
79.	CDA-673	Do	Division of family pension-Note for the orders of the D.C.D.A (Audit) and information to grant 4 Sections for notification in PPO.	
80.	CDA-676	Do	Verification of the date of cessation of Disability of Family Pension.	
81.	CDA-677	Do	Report to Area/Sub Area Commander regarding over payment of pension.	
82.	CDA-679	Do	Details of outstanding in exchange accounts	
83.	CDA-680	Do	Service Documents-Non-Gazetted Staff of the D.A.D.	
84.	CDA-681	Do	Statement of monthly expenditure under locally controlled heads.	
85.	CDA-682	Do	Verification of Unit Strength	
86.	CDA-683	Do	Monthly analysis of All India Compilation (Receipt Expenditure) by Controllers.	
87.	CDA-684	Do	Sectional Compilation	
88.	CDA-685	Do	Detailed Compilation of Vouchers	
89.	CDA-686	Do	List of original Items of Military Exchange Accounts in Audit Section	
90.	CDA-688	Do	Warrant register	
91.	CDA-689	Do	Extract register	
92.	CDA-690	Do	Register of Standard Estimates.	
93.	CDA-693	Do	Final Payment of Provident Fund Money through Head of office	

CDA

94.	CDA-695	Do	Temporary Advance from APP Fund	
95.	CDA-696	Do	Do	Decentralized
96.	CDA-697	Do	Temporary Advance Account	
97.	CDA-704	Do	Performa-Final Payment of Fund Accumulation.	Decentralized
98.	CDA-706	Do	Memo. Transferring the Pension documents from DDO to another PDO	
99.	CDA-708	Do	Quarterly Summary of AFFP Fund Account	
100.	CDA-709	Do	Advice of clearance	
101.	CDA-710	Do	Quarterly Summary of AFFP Fund Account	
102.	CDA-712	Do	Performa 'S' -Statement showing the result of the stock taking of Audit Cards ofheld on	
103.	CDA-713	Do	Performa 'W' -List of Pensioners of whose names did not appear in the pension account for the period of	
104.	CDA-714	Do	Reminder for submission of form II IAFA 390/IMP-5 in respect of fresh PPOs.	
105.	CDA-715	Do	Register of MROs received from Banks/Non-Bank treasuries.	
106.	CDA-716	Do	DSOP Fund Broad sheets	
107.	CDA-717	Do	Audit Certificate	
108.	CDA-718	Do	ACR on Accounts Officers of the D.A.D	
109.	CDA-719	Do	ACR on Accountants Selection grade of Clerks -Roster A of the Defence Accounts Department.	
110.	CDA-720	Do	ACR on Selection grade Clerks Roster B/UDCs of D.A.D	
111.	CDA-721	Do	ACR on LDCs/KPOs of the D.A.D	
112.	CDA-722	Do	ACR on Stenographers of the D.A.D	
113.	CDA-723	Do	Statement of Demands on Account of Advances paid to field imprest holders	
114.	CDA-724	Do	Outward Settlement Account Register	
115.	CDA-725	Do	Inward Settlement Account Register	
116.	CDA-726	Do	Declaration by Army Officers regarding Income Tax	
117.	CDA-727	Do	Estimate of Income to be recovered for the year 20--	

118.	CDA-728	CGDA	Performa -IT Statement for the financial year 20--- to 20----	
119.				

F—Field Service

S.No.	Form No.	Author Branch	Subject	Remarks
1.	IAFF-941	AG Rtg-8	Postcard for recalling Other Ranks from furlough or leave on mobilization.	
2.	F-948	AG/PS I	Register of court martial with index	Books of 100 sheets for use only by officers of JAG Deptt on active service
3.	F-956	AG/PS I	Proceedings of a summary general court-martial	
4.	F-957	OS-10B	Inventory of kit – Peace & War	
5.	F-958	AG Rtg-8	Service and Casualty Form JCO's WOs , ORs and NCsE.	
6.	F-958(cover)	AG Rtg-8	Cover for IAFF 958	
7.	F-959	AG Rtg-8	Register of Communications received or dispatched.	
8.	F-961	Q/RV Dte	Receipt for animals transferred	Decentralized (Books of 50 Sheets)
9.	F-961-C	--Do--	Plan of contents of a Field Veterinary Chest (Unit pattern)	
10	F-961-D	--Do--	Plan of contents of a Veterinary Wallet	Decentralized
11	F-962	--Do--	Return of sick and lame animals	
12	F-976	AG/DMS-3	Inventory of kit, field medical units	Decentralized
13	F-987(L&S)	CGDA	Cash Book of Field Paymaster	Decentralized
14	F-1000(full & Half)	AG/PS-3	List of payments to be made to families or agents in India of officers and others on field service	
15	F-1015	CGDA	Statement of Accounts	Used only by CDA(o)
16	F-1017 (Outer-I) (Outer-IA) (Outer-II) (Inner I) (Inner-II)	---DO----	I.R.L.A forms -- Officers	For use by CDA (O) alone
17	F-1017A (LW-1 & LW-II)	---DO----	Cover for IAFF-1017	
18	F-1019 (Inner & Outer Sheets)	---DO----	I.R.L.A Forms – Other Ranks	For use by CDA(ORs) alone
19	F-1019A	---DO----	Cover of IAFF—1019	
20	F-1019B	---DO----	Special envelops for I.A.F.F—1019	
21	F—1024	---DO----	Ration Indent	
X X 22	F—1025	Q/ST-5	Brigade (or Divisional Troops)Supply Officer's Summary of Indents)	X X
23	F—1034	Q/ST-6-B	Officer's personal cheque book	
24	F—1036	CGDA	Imprest holder's requisition for cash	

25.	F--1037	Q/IA	Register of loss statement
26.	F--1040-A	Q/ST-6-B	Abstract of issues of stores(P.O.L.)
27.	F--1046	Q/ST-5	Convey or Carrier's note
28.	F--1052	Q/ST-5	Tally Book
29.	F--1064	Q/ST-5	Combined stock return and demand statement
30.	F-- 1064(page,V)	Q/ST-5	-- Do --
31.	F-1078	AG/PS-3	Family Allotment Register
32.	F-1078A	AG/PS-3	Cover for IAFF-1078
33.	F-1080	PF &S,I	Field Stationery Scales (Series)
34.	F-1081	AG/DMS,5(a)	First Aid to the injured
35.	F-1085	AG/Coord	Kit Label (Wounded Officer/Soldier)
36.	F-1086	AG/Coord	Kit Label (Deceased Officer/Soldier)
37.	F-1096	AG/PS-3	Family Allotment Advice Form (Primary and Secondary)
38.	F-1098	CGDA	Index Card
39.	F-1099	CGDA	Acquittance roll summary
40.	F-1111	AG/PS-3	Register of Regimental recoveries
41.	F-1114	AG/PS-3	Acquittance Roll
42.	F-1115	CGDA	Individual statement of accounts
43.	F-3008	AG/ASO	Field Returns of Officers-Other than JCOs.
44.	F-3009	AG/ASO	Field Return of Other Ranks
45.	F-3010	AG/org-3&9	Casualty Return--Officer
46.	F-3011	AG/Rtg-8	Casualty Return--Other ranks
47.	F-3013	AG/org-4(civ)	Field conduct sheet(old AFB,122M)
48.	F-3014	CGDA	Daily Journal of Acquittance Rolls
49.	F-3015	CGDA	PAO wise daily statement of Acquittance Rolls intended for other PAOs.
50.	F-3016	CGDA	Daily summary of total amounts of Acquittance Rolls received and listed to others PAOs/Ledger groups of own PAO
51.	F-3017	CGDA	Memo. Regarding transmission of Acquittance Rolls
52.	F-3018	CGDA	Monthly acknowledgements of Acquittance Rolls
53.	F-3019	CGDA	Acknowledgement of Imprest-Account
54.	F-3020	CGDA	Reconciliation statement of amounts competed to o/018/65
55.	F-3022	CGDA	Statement of Imprest compiled
56.	F-3023	CGDA	Imprest Voucher--Forwarding to Regional Cs.D.A.
57.	F-3024	CGDA	Statement showing the amounts debited to the different Cs.D.A. through monthly Exchange Accounts in respect of amounts paid through Field Imprest Account

All contents on this page

58.	F-3025	CGDA	Statement showing the amounts received by Imprest Holders from Field Post Offices.
59.	F-3026	CGDA	Deposit of PLI Premia in Imprest
60.	F-3027	CGDA	Top Sheet of Acquittance Roll
61.	F-3028	CGDA	Discrepancies in Pay Book serial numbers
62.	F-3029	CGDA	Acquittance Rolls-Rejection of
63.	F-3030	CGDA	Proforma showing the progress of adjustment of DO Pt. II Orders
64.	F-3031	CGDA	Proforma for calling missing Part II Orders.
65.	F-3032	CGDA	Discrepancies in DO Part II
66.	F-3033	CGDA	Statement showing heavy debit balances in IRLAs.
67.	F-3034	CGDA	Intimation of heavy debit balance to Units.
68.	F-3035	CGDA	Forwarding memo of Statement of Accounts—Other Ranks.
69.	F-3036	CGDA	Statement of transfer of IRLAs to other PAOs
70.	F-3037	CGDA	Reminder for getting IRLAs from other PAOs.
71.	F-3039	CGDA	Acknowledgment of IAFK-1160
72.	F-3040	CGDA	Intimation on adjustment of Contingent Bills
73.	F-3041	CGDA	Authorization of further credit balances.
74.	F-3050	CGDA	Intimation of discrepancies note while verifying postal acknowledgements of FA/FS MOs
75.	F-3051	CGDA	Intimation regarding verification of Military Service
76.	F-3052	CGDA	Progress Report of IRLAs
77.	F-3053	CGDA	Progress Report of Acquittance Rolls(Part I to V)
78.	F-3055-A	CGDA	A Statement of Debtor Balances in effective IRLAs of Regular Army/Territorial Army for the quarter ending relating to the PAO(ORs)
79.	F-3055-B	CGDA	Analysis of the various causes leading to the real Debit balances for quarter ending.....
80.	F-3055-C	CGDA	Statement showing the No. of real Debit balances cases of quarter ending February which are still in Real Debit as at the quarter ending.....
81.	F-3055-D	CGDA	Statement showing the action taken by the PAO(Ors) in respect of repeated Real Debit balance cases.
82.	F-3056	CGDA	Monthly Progress Report on the clearance of Imprest Account

All Contents on this Page

83.	F-3057	CGDA	Imprest Holder's Ledger	
84.	F-3058	CGDA	Control Register of Imprest Account	
85.	F-3059	CGDA	Dispatch Register for Acquittance Rolls.	
86.	F-3060	CGDA	Reconciliation Register for Rejected Acquittance Rolls	
87.	F-3061	CGDA	Acquittance Rolls control Register	
88.	F-3062	CGDA	Register of RO Advances	
89.	F-3063	CGDA	Register of Acquittance Rolls items under research	
90.	F-3064	CGDA	Register for watching receipt and disposal of closed pay book	
91.	F-3065	CGDA	Register of Family Allotment Money Orders.	
92.	F-3066	CGDA	Un disbursed FAMOs	
93.	F-3068	CGDA	Register for watching progress of items of verification of proof of payments	
94.	F-3069	CGDA	PLI Premia Register.	
95.	F-3071	CGDA	Register for counting Former Service Claims.	
96.	F-3072	CGDA	Register for opening new IRLAs	
97.	F-3073	CGDA	Final settlement Register	
98.	F-3074	CGDA	Register for IRLAs to be called for from other PAOs.(Ors)	
99.	F-3075	CGDA	Register for watching transfer of IRLAs to other PAOs.	
100.	F-3076	CGDA	Test Check Register	
101.	F-3077	CGDA	Suspense Ledger	
102.	F-3078	CGDA	Units State Return	
103.	F-3079	CGDA	DSOP Fund Card	

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All Contents except Sl. No 1 & 26 on this page.

ORDNANCE FACTORIES

Sl.	Form No.	Author Branch	Subject	Remarks
1.	IAF (Fac)-2	DGOF	Boy Artisan's Passing out Certificate	Forms in this Class will not be stocked by command Sty Depots
2.	F-4	CGDA	Discrepancy Report.	
3.	F-13	CGDA	Agreement Form of Labour	
4.	F-15	CGDA	Central Store Accounts—Receipt	
5.	F-16	CGDA	Central Store Accounts—Issues	
6.	F-17	CGDA	List of Receipt Vouchers "A" and "B"	
7.	F-21	CGDA	Foundry Form Statement No. 2	
8.	F-22	CGDA	Foundry Form Statement No.3	
9.	F-36	CGDA	Schedule of store delivery voucher.	
10.	F-37	CGDA	Register of Material demand	
11.	F-39(continuation Sheet)	CGDA	Production Ledger Card	
12.	F-58	CGDA	Principal Ledger(Ordnance and clothing factories)	
13.	F-74(Outer and Inner Sheets A & B)	CGDA	Gang Workers Non-Productive Day(Record) Workers Form B	
14.	F-77	CGDA	Capital Block Register	
15.	F-83	CGDA	Register of Transfer Entry	
16.	F-85	CGDA	Adjustment on Demand Note/Return Note	
17.	F-93	CGDA	Supply Order Register	
18.	F-95	CGDA	Cost Cards (Ordnance)	
19.	F-102	CGDA	Non-productive Account	
20.	F-103	CGDA	Principal ledger Voucher No.	
21.	F-116	CGDA	Statement of services rendered by Factory (Statement A)	
22.	F-120	CGDA	Statement of miscellaneous Receipts of factory (Statement B)	
23.	F-120-B	CGDA	Schedule II, Free issue of power, water and rent	
24.	F-133	CGDA	Indian Ordnance Factories Workers Provident Fund—Ledger Card	
25.	F-135	CGDA	Indian Ordnance Factories Workers Provident Fund—Index Register Form.	Decentralized
26.	F-140	DGOF	Schedule showing detail of surplus, obsolete and waste stores disposed of under the orders of Central Disposals Organisation.	
27.	F-144	CGDA	Discrepancy Voucher -cum-Loss Statement.	

28.	F-145	DGOF	Discrepancy Voucher -cum- Surplus statement.	
29.	F-148	DGOF	Machinery Ledger	
30.	F-149	DGOF	Record of fines warnings and other disciplinary actions	
31.	F-151	DGOF	New Material Inward Slip Form in Ordnance Factories	
32.	F-152	DGOF	Leave Rules of Industrial employees—Harness & Clothing Factories	
33.	F-153	DGOF	Register of Issue Vouchers	
34.	F-154(L&S)	DGOF	Record of stock taking (Old IAFO- 1395)	
35.	F-157	DGOF	Building Receipt Certificate	Printed at Gun Carriage Factory, Jabalpur
36.	F-159	DGOF	Demand Sheet for use by Ordnance & Clothing Factories(Old IAFO-2530)	Printed by Ammunition Factory, Kirkee
37.	F-160	DGOF	Inter Factory Demand Form	Old IAF(DG(-5) & IAFO-1925

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